DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ARNOLD ENGINEERING DEVELOPMENT CENTER (AFMC)
ARNOLD AIR FORCE BASE TENNESSEE

26 August 2003

MEMORANDUM FOR: All Prospective Offerors

FROM: AEDC/PKP
100 Kindel Drive, Suite A-332
Arnold AFB TN 37389-2312

SUBJECT: Solicitation F40650-03-R-0065, Butterfly Valve

1. The subject solicitation is for a forging assembly. The evaluation criteria are listed in Federal Acquisition Regulation provision 52.212-02 which is on page 4 of 12. Please note that selection will be made on an integrated assessment of your price and your past performance. To allow us to properly consider those contracts which you believe are most relevant in demonstrating your past performance, please use the attached format for each contract. Please limit your responses to the five most relevant contracts. Performance within the last three years will be considered more relevant than older contracts.

2. The solicitation includes FAR 52.212-01, Instructions to Offerors – Commercial Items. Offerors should note that this provision requires offerors to provide a technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation.

3. If you have any questions or comments in regard to the specifications, performance requirements, or other terms of the solicitation, these must be raised before the date for receipt of proposals.

4. I can be reached at (931) 454-7844 or by email at rick.stewart@arnold.af.mil.

W. Richard Stewart

W. RICHARD STEWART
Contracting Officer

ATTACHMENT: PERFORMANCE INFORMATION

Provide the information requested in this form for each program being described. Provide frank, concise comments regarding your performance on the contracts you identify. If more space is required, continue on the back of form or on one continuation sheet.

A. Offeror Name (Company/Division):

B. Program Title:

C. Contract Specifics:

1. Contract Number_____

2. Contract Type_____

3. Original Contract $ Value _____

4. Current Contract $ Value _____

5. If Amounts for 3 and 4 above are different, provide a brief description of the reason:

_____

D. Completion Date:

1. Original date:_____

2. Actual Completion Date: _____

3. How Many Times Changed: _____

4. Primary Causes of Change:_____

_____

E. Primary Customer Points of Contact:

(Please provide current information on both individuals)

	Technical:	**Contracting Officer:**
Name:	_____	_____
Office	_____	_____
Address	_____	_____
	_____	_____
Telephone	_____	_____

F. Brief Description of Effort as __Prime or __Subcontractor

Highlight portions considered most relevant to current acquisition, including similar problems/risks that were encountered. Include items such as size, actuator, and application.